

SURREY COUNTY COUNCIL

FORWARD PLAN

NOTICE OF DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

1 MAY 2017 TO 31 AUGUST 2017

Notice is hereby given of:

- key decisions (as defined within Surrey County Council's Constitution) that will be taken by the Cabinet (or other decision maker)
- confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A notice / agenda together with reports and supporting documents for each meeting will be published at least five working days (and in some instances sooner) before the date of the meeting. In order to enquire about documents availability and subject to any restriction on their disclosure, copies may be requested at Main Reception, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN

Documents may be accessed electronically at www.surreycc.gov.uk/committeepapers

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated (as 'Fully Exempt' or 'Part Exempt' on an item on this plan scheduled to be heard at that meeting), part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The likely reason for exemption is denoted on the plan by the number of the relevant paragraph from the Act. See overleaf for the relevant paragraphs.

If you disagree with why a report is to be considered in private, you can tell us why by emailing anne.gowing@surreycc.gov.uk, or writing to the Cabinet Committee Manager, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

This notice supersedes all previous notices.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for the report to be considered in private)**

1. Information relating to any Individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The decision making body/bodies referred to throughout this document are as follows:

CABINET 2016/2017

Name	Cabinet Member	Cabinet Associate
Mr David Hodge	Leader	
Mr Peter Martin	Deputy Leader and Cabinet Lead for Economic Prosperity	
Mrs Clare Curran	Children and Families Wellbeing	
Mr Richard Walsh	Localities and Community Wellbeing	Mrs Kay Hammond – Community Safety Services
Mr Mel Few	Adult Social Care, Wellbeing and Independence	Mr Tim Evans – Adult Social Care, Wellbeing and Independence
Mr John Furey	Highways, Transport and Flooding	
Mr Mike Goodman	Environment and Planning	
Mrs Helyn Clack	Wellbeing and Health	
Mrs Linda Kemeny	Schools, Skills and Educational Achievement	Mrs Mary Lewis – Children, Schools and Families Wellbeing
Ms Denise Le Gal	Business Services and Resident Experience	Mr Tony Samuels – Built Environment

SURREY COUNTY COUNCIL
FORWARD PLAN OF KEY DECISIONS 1 May 2017 TO 31 August 2017

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
CABINET MEMBER MEETINGS - MAY 2017								
16 May 2017	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader) Part 2	Cabinet Member for Business Services and Resident Experience Decisions	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (John Stebbings)		Economic Prosperity	
31 May 2017	Proposed Closure of the Ockley Site of Scott Broadwood Church of England Infant School	To determine the statutory notice to close the Ockley site Scott Broadwood C of E Infant School, so as to bring about the consolidation of this school on its Capel site, effective from 1 September 2017.	Leader Decisions	Leader of the Council (Mr David Hodge CBE)	Oliver Gill Tel: 020 8541 7383 Deputy Chief Executive (Julie Fisher)	Public, Parents, Unions and School Staff	Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
31 May 2017	Amalgamation of Chart Wood School with Starhurst School, through the closure of Starhurst School	To review the summary of the consultation process to amalgamate the two schools into one special school through the closure of Starhurst (Community Special) and a prescribed alteration to extend the premises and increase the pupil number of Chart Wood (Community special), reducing residential places to 24 and moving to a new site; and on that basis, determine whether to ratify the decision made by the Cabinet Member in June 2016.	Leader Decisions	Cabinet Member for Schools, Skills and Educational Achievement (Mrs Linda Kemeny)	Julie Beckett Tel: 01483 518109 Assistant Director Schools and Learning (Liz Mills)	An informal consultation process took place in 2016 and included parents, staff, charity groups, local schools, special schools, professional colleagues (SCC and Babcock 4S), unions and Dioceses. Statutory notices are to be issued and will provide a 4 week opportunity for further comments.	Wellbeing	Item deferred from 18/04 2017

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
CABINET - 30 MAY 2017								
30 May 2017	Amendment to Cold Weather Plan (Winter Service Policy)	<p>Amendment to Cold Weather Plan:</p> <p>To extend the treatment time window for salting routes from 2.5hrs to 3hrs.</p> <p>To include provision in the policy to allow for a dynamic assessment of season length ahead of and during the season based on forecast data and assessment of risk.</p> <p>To allow the use of compliant treatment types other than pre-wet rock salt as currently set out in the policy, enabling the use of emerging technologies to deliver savings and efficiencies</p>	Cabinet	Cabinet Member for Highways, Transport and Flooding (Mr John Furey)	<p>Dan Squibb Tel: 01483 517304</p> <p>Head of Highways & Transport (Lucy Monie)</p>	<p>Winter Task Group - August 2016</p> <p>EPEH Scrutiny Board - 8 Sept 2016</p> <p>Local Committee Chairs Update – 1 November 2016</p>	Economic Prosperity	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
30 May 2017	Monitoring County Development	To approve the approach taken to monitoring REG 3 planning decisions to ensure planning compliance relating to County's own development	Cabinet	Mr Peter Martin, Mr Mike Goodman	Alan Stones Tel: 020 8541 9426 Strategic Director Environment and Infrastructure (Trevor Pugh)		Economic Prosperity	Moved from 27/04/2017
30 May 2017	Recommended changes to externally commissioned Young People's Early Help Services	To approve a recommendation to realise savings of £0.45 million from young people's early help services during 2017-18 and 2018-19, informed by the outcome of a period of public consultation from 9 March to 3 May 2017.	Cabinet	Cabinet Member for Children and Families Wellbeing (Mrs Clare Curran)	Frank Offer Tel: 020 8541 9507 Assistant Director Commissioning and Prevention (Garath Symonds)	Agree the recommended contract and grant awards for short breaks services in Surrey from 1 December 2017	Wellbeing	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
30 May 2017	Part Night Lighting - External Funding	Approval to allow District and Borough Councils to request street lights to be excluded from Part Night Lighting and reimburse the County Council the associated costs that would be realised by switching them off.	Cabinet	Cabinet Member for Highways, Transport and Flooding (Mr John Furey)	Paul Wheadon Tel: 020 8541 9346 Head of Highways & Transport (Lucy Monie)		Resident Experience	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
30 May 2017	Children Schools and Families Commissioning Plan 2017-22	<p>To review and sign off the Children Schools and Families Commissioning Plan 2017-22. This plan provides an overall strategic framework for Children, Schools and Families (CSF) as the Council continues on a journey of improvement.</p> <p>This commissioning plan is the plan for how CSF will deliver on three specific areas of our medium term financial plan (MTFP): Demand reduction (social care), market management and the delivery of a new operating model for Early Help. Other service developments will be required to deliver the MTFP.</p>	Cabinet	Mrs Mary Lewis, Mrs Clare Curran, Mrs Linda Kemeny	<p>Garath Symonds Tel: 01372 833543</p> <p>Assistant Director Commissioning and Prevention (Garath Symonds)</p>	Surrey CCGs, Health partners, Surrey Police, Education settings, Districts and Boroughs, Providers, VCFS, Children and young people, Parents and Carers, Families	Wellbeing, Resident Experience	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
30 May 2017	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader)</p> <p>Part 2</p>	Cabinet	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
CABINET MEMBER MEETINGS - JUNE 2017								
13 Jun 2017	Proposed Expansion of Oakwood School	To determine the statutory notice to enlarge Oakwood School by 1 Form of Entry, from September 2018 and a further 1 Form of Entry, from September 2019.	Cabinet Member for Schools, Skills and Educational Achievement Decisions	Cabinet Member for Schools, Skills and Educational Achievement (Mrs Linda Kemeny)	Oliver Gill Tel: 020 8541 7383 Strategic Lead for School Commissioning (Julie Stockdale)	Public, Parents, Unions and School Staff	Wellbeing	
13 Jun 2017	Selection of Preferred Proposer for The Horley North West Free School	To formally agree the preferred proposer to operate the Horley North West Free School, which is scheduled to open from September 2020.	Cabinet Member for Schools, Skills and Educational Achievement Decisions	Cabinet Member for Schools, Skills and Educational Achievement (Mrs Linda Kemeny)	Oliver Gill Tel: 020 8541 7383 Deputy Chief Executive (Julie Fisher)		Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
13 Jun 2017	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader)</p> <p>Part 2</p>	Cabinet Member for Business Services and Resident Experience Decisions	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>		Economic Prosperity	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
CABINET - 27 JUNE 2017								
27 Jun 2017	Surrey Safeguarding Adults Annual Report	To consider and note the content of the Annual Report and agrees the next steps for its publication.	Cabinet	Cabinet Member for Adult Social Care, Wellbeing and Independence (Mr Mel Few)	Liz Butcher Tel: 01372 833522	Prior to submission, the Annual Report will be signed off by the Independent chair of the Surrey Safeguarding Adults Board.	Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Jun 2017	Unaccompanied Asylum Seeking Children and Young People	<p>To note the contents of the paper, including the national context, legislative and policy requirement.</p> <p>To agree the proposed strategy outlined, and commit to ensuring this provision for UASC in order that the County Council will fulfil its statutory obligations in this area, and this will include making the required budget available.</p>	Cabinet	Cabinet Member for Schools, Skills and Educational Achievement (Mrs Linda Kemeny)	<p>Mark Jowett Tel: 01483 519275</p> <p>Assistant Director Children's Services and Safeguarding</p>		Wellbeing	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Jun 2017	Annual Governance Statement	To consider the contents of the 2016/17 Annual Governance Statement and authorise the Leader of the Council and the Chief Executive to sign the statement on behalf of the County Council ready for publication with the financial statements for 2016/17.	Cabinet	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	Cath Edwards Tel: 020 8541 9193 Director of Finance (Sheila Little)		Economic Prosperity	New
27 Jun 2017	Framework award for the Provision of Print Management Services	Decision required to award a new Framework Agreement for the supply of Print Management Services. Part 2	Cabinet	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	Laura Hughes Tel: 020 8213 2873 Head of Procurement and Commissioning (Laura Forzani)			New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Jun 2017	Proposed Changes to On-Call Provision in the Spelthorne Area	To make a decision on whether to open the new Fordbridge fire station without an on-call appliance in addition to the wholetime appliance, taking into account the public consultation on the matter.	Cabinet	Cabinet Member for Localities and Community Wellbeing (Mr Richard Walsh)	Sally Wilson Tel: 01737 242444 Chief Fire Officer (Russell Pearson)	Carried out – public consultation across the County taking place from 29 November 2016 – 20 February 2017.	Resident Experience	Moved from 28/03/2017
27 Jun 2017	Surrey County Council Bus Service Retendering Programme 2017	To approve the award arrangements for the 24 local bus tenders which have been invited, including those with a total value in excess of £1m, as required by Standing Orders Part 2	Cabinet	Cabinet Member for Business Services and Resident Experience Decisions, Cabinet Member for Environment and Planning (Mr Mike Goodman)	Prue Timms Tel: 020 8541 8774 Head of Procurement and Commissioning (Laura Forzani)		Economic Prosperity	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
27 Jun 2017	Framework award for the Provision of Orbis Stationery	To approve the award for a new Framework Agreement for the supply of Orbis Stationery. Part 2 Annex	Cabinet	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	Laura Hughes Tel: 020 8213 2873 Head of Procurement and Commissioning (Laura Forzani)			New
27 Jun 2017	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader) Part 2	Cabinet	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	Peter Hall Tel: 020 8541 7670 Chief Property Officer (John Stebbings)		Economic Prosperity	

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CABINET MEMBER MEETINGS - JULY 2017								
4 Jul 2017	Fair Access Protocol	To agree the Primary and Secondary Fair Access Protocols for 2017/18	Cabinet Member for Schools, Skills and Educational Achievement Decisions	Cabinet Member for Schools, Skills and Educational Achievement (Mrs Linda Kemeny)	Claire Potier Tel: 01483 517689 Strategic Lead for School Commissioning (Julie Stockdale)	Area Education Officers Area Leads for Pupil Support Primary & Secondary Phase Councils Headteachers & Chairs of Governors at Surrey schools Admissions Forum	Wellbeing	
4 Jul 2017	Approval of Schools' Deficits	Schools seeking approval for a deficit in excess of 5% of their budget must gain the approval of the Cabinet Member. These requests, along with summary details of total schools balances, will be set out in this report.	Cabinet Member for Schools, Skills and Educational Achievement Decisions	Cabinet Member for Schools, Skills and Educational Achievement (Mrs Linda Kemeny)	Lynn McGrady Tel: 020 8541 9212 Assistant Director Schools and Learning (Liz Mills)	Babcock 4S	Economic Prosperity	New

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4 Jul 2017	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the leader)</p> <p>Part 2</p>	Cabinet Member for Business Services and Resident Experience Decisions	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>		Economic Prosperity	

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CABINET - 18 JULY 2017								
18 Jul 2017	Farnham Heath End Secondary School, Farnham - Schools Basic Need Expansion Project	<p>To approve the business case for the project to expand Farnham Heath End Secondary School by 1 Form of Entry. The school currently has a Published Admission Number (PAN) of 190 (950 places) secondary and will be increased to a PAN of 220 (1,100 places) secondary providing an additional 150 places to meet the demand for secondary places in the Farnham area of Waverley by 2018.</p> <p>Part 2</p>	Cabinet	Ms Denise Le Gal, Mrs Linda Kemeny	<p>Keith Brown Tel: 020 8541 8651, Julie Stockdale Tel: 020 8541 8084</p> <p>Assistant Director Schools and Learning (Liz Mills)</p>		Resident Experience	Moved 27/04/2017

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
18 Jul 2017	Preparation of the new Surrey Waste Local Plan: Draft Plan Consultation	To agree that the draft Surrey Waste Local Plan be made available for public consultation for a period of at least 12 weeks	Cabinet	Cabinet Member for Environment and Planning (Mr Mike Goodman)	Katelyn Symington Tel: 020 8541 7933 Head of Place Development (Lesley Harding)		Resident Experience	
18 Jul 2017	Recommendations for awards of contracts and grants to provide Short Breaks in Surrey	To agree the recommended contract and grant awards for short breaks services in Surrey from 1 December 2017	Cabinet	Cabinet Member for Children and Families Wellbeing (Mrs Clare Curran)	Frank Offer Tel: 020 8541 9507 Assistant Director Commissioning and Prevention (Garath Symonds)	Family Voice Parent Carer Forum, Public engagement	Wellbeing	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
18 Jul 2017	Leadership Risk Register	To note the contents of the Leadership Risk Register and endorse the control actions put in place by the Statutory Responsibilities Network.	Cabinet	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	Cath Edwards Tel: 020 8541 9193 Director of Finance (Sheila Little)		Economic Prosperity	New
18 Jul 2017	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge CBE)	Kevin Kilburn Tel: 020 8541 9207 Director of Finance (Sheila Little)		Economic Prosperity	

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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
THERE ARE NO MEETINGS IN AUGUST								

	There are no meetings in August							
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SURREY COUNTY COUNCIL
FORWARD PLAN OF KEY DECISIONS 1 May 2017 TO 31 August 2017

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Corporate Priorities	New or Moved Item
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